ABINGTON SCHOOL DISTRICT
Abington, PA 19001

HUMAN RESOURCE MEMO #13
October 5, 2020

POSITION: Paraprofessional(s), Special Education
Various Buildings

CLASSIFICATION: Paraprofessional I

SALARY RANGE: According to the ASESFA Collective Bargaining Agreement

RESPONSIBILITIES:

• Assist with the instruction of students with special needs, including functional and academic (e.g., readiness, reading, math) competencies under the supervision of assigned teacher.

• Provide assistance to students in the following activities: supplementary work, independent study, individualize programmed materials, lunch duty, busing, behavior control and functional activities (self help, and hygienic).

• Assist the teacher in observing, recording and charting student behavior, and preparing materials and other related activities as directed by the teacher.

QUALIFICATIONS:

• Must have an awareness of student behavior and the ability to assist teachers implementing instruction and/or providing remediation. Excellent communication skills and the ability to interact with teachers, parents and students. Must be able to bend, lift at least 50 pounds, and assist in lifting up to 150 pounds.

• Experience with special needs children highly desirable.

• Proficiency in reading and writing, math aptitude and student-related computer skills

• Two years of college/associate degree or Credential of Competency Certificate preferred or actively in the process of obtaining a Credential of Competency Certificate. Must complete 20 hours of professional development annually.

• Testing will be administered.

APPLICATION: Interested individuals should send a letter of application to:

Office of Human Resources
Abington School District
970 Highland Avenue
Abington, PA 19001
F (215) 881-2589 hr@abington.k12.pa.us

DEADLINE: October 14, 2020

Abington School District is committed to complying fully with all Federal and state laws banning discrimination on the basis of race, color, national origin/ethnicity, veteran status, gender, age, disability, sexual orientation, gender identity/expression, or religion with regard to instructional programs, extracurricular activities, and employment practices. For more information see the Pennsylvania Human Relations Act at the following: PHRC Website.

Any person who believes they are a victim of discrimination by the school district should refer the matter to the attention of the building principal and/or area supervisor, and the District Equity Officer. If the matter is not resolved satisfactorily, it should be brought to the attention of the Superintendent of Schools. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Kristopher Brown, District Equity Officer; 970 Highland Avenue, Abington, PA 19001; 215-881-2519; equity@abington.k12.pa.us